

## Description of Responsibilities

Position Title: Bilingual Forensic Interviewer

Supervisor: Forensic Interview Program Supervisor



Baltimore Child Abuse Center

***The Center for Hope advances hope, healing, and resilience for those impacted by trauma, abuse, and violence through comprehensive response, treatment, education, and prevention.***

### Position Summary:

In supporting the mission of Center for Hope's Forensic Interview (FI) program at Baltimore Child Abuse Center (BCAC), the Bilingual Forensic Interviewer conducts forensic interviews of victims of child sexual abuse and sexual assault, as well as other crimes and exposure to violence in both English and Spanish. To address the mental health needs of the victims and family members, this position assesses for mental health symptoms and concerns and makes treatment recommendations. Crisis counseling is also provided as appropriate. In order to support the needs of these victims, as well as the "first response" requirements of BCAC's multidisciplinary team partners, this position will also provide, on a rotating, on-call basis, after hours/urgent/emergency forensic interview services. This position also requires the Bilingual Forensic Interviewer to regularly provide training in both English and Spanish on basic and advanced forensic interview topics including but not limited to the FIT (Forensic Interview Toolbox) nationally approved forensic interview protocol curriculum.

### Responsibilities and Duties:

- Interview suspected victims of child sexual abuse/assault and their non-offending caretakers and family members utilizing BCAC's approved interview protocol. Interviews shall be performed onsite at BCAC, Center for Hope (CFR), at Baltimore area hospitals, or as otherwise directed. Interviews shall also be done with child witnesses of crime, victims of human trafficking, and other situations as requested (e.g., adults with cognitive disabilities). Approved interview protocol shall be utilized in all cases.
- Perform crisis counseling as needed.
- Provide child sexual abuse prevention education to victims and family members.
- Ensure that detectives are involved in all police cases, and CPS workers involved in all sexual abuse cases.
- Ensure that medical examinations have been addressed for all primary cases
- Ensure the child's physical safety and assist in preserving the integrity of the caregiver-child family unit by:
  - Provide support and referrals as needed to the non-offending caregiver in the concerning areas
  - Ensuring that CPS is involved and aware of the concerns as appropriate
  - Conduct suicide risk assessments as needed
- Complete data entry requirements and submit reports as required within defined time limits. *Special note: in emergency situations, in order to best serve the needs of BCAC's multidisciplinary team partners, reports may need to be completed immediately. Employee shall make every reasonable effort to accommodate report requests.*
- Work in cooperation with BCAC's multidisciplinary team members, including representatives of the Baltimore Police Department, Baltimore City Department of Social Services-Child Protective Services and the State's Attorney's Office of Baltimore City. In all cases, the employee shall recognize that the efforts of the multidisciplinary team are essential to the effective provision of services to abuse victims and their family members.
- Provide, as requested, information to BCAC Director of Forensic Services, Director of Mental Health Services, or Family Advocate program relative to the interview of a child or family member in order to better serve the needs of the abuse victim and/or family members.
- Testify in criminal and family court proceedings, as required
- Assist with court-related documents and requests as needed
- Provide, as requested, mental health, supportive and educational services to abuse victims and their family members.
- Provide, as requested, case management and victim advocacy services.
- Provide, as requested, community outreach, education and preventative services to community members.
- Attend and participate in meetings, trainings and supervision as requested.

- Assist in developing and conducting applicable trainings relative to CFR's mission and its Forensic Interview program for multidisciplinary team member organizations and other partner organizations.
- Provide virtual and in-person training, which may include regular travel outside the State of Maryland.
- Perform duties related to the Forensic Interview program and other BCAC and CFR programs as requested by the Director of Forensic Services.
- Perform all duties with the highest standards of professional ethics, in accordance with CFR and BCAC policy, and in compliance with local, state and federal law.
- Assist the Forensic Interview Program Supervisor in maintaining the Bilingual FI Protocol, educating staff and partnering agencies on Latino culture, the impact of sexual abuse and witnessing violence on Latino families, and Latino families' barriers to interacting with partnering agencies.
- Conducting FIs in Spanish, assisting with Family Advocacy when needed and reviewing other FIs interviews with Spanish speaking children. Provides frequent interpretation for partnering agencies requesting follow-up for BCAC involved cases.
- Participating in Spanish Speaking National Peer Review.
- Develop curriculum and provide forensic interview training in both English and Spanish.

**Education & Skills Required:**

- Licensed Social Worker (valid Maryland LCSW or LGSW required), Counselor (valid Maryland LCPC or LGPC required), Psychologist (valid Maryland licensure required)
- Bilingual English/Spanish required
- Valid driver's license
- Ability to physically respond to on-call interviews within 40 minutes
- Excellent verbal and written communication skills
- Knowledge of child development
- Knowledge of developmental disabilities
- Experience in the field of child sexual abuse and trauma
- Experience in the field of Intimate Partner Violence helpful
- Understanding cultural humility and anti-racism framework
- Successful completion of BCAC's forensic interview training
- BCAC is an agency that values and fosters self-motivated, independent staff, who are seeking to become highly skilled, and show clear commitment to advancing their team.

**Additional:**

- This position is full-time, 40 hours per week (alternating 9-5 and 11-7 shifts), with additional rotating on-call responsibilities for emergency and urgent after hours interviews.
- Equal Opportunity Employer
- Health benefits and parking provided